

**CHAMPAIGN COUNTY MUNICIPAL COURT  
URBANA, OHIO**

**COST BULLETIN – EFFECTIVE 1/1/2024**

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<b>Civil Complaint</b>	<b>\$115.00</b>	<b>(BMV complaint, Replevin complaint; Eviction complaint; must have copies for each def)</b>
<b><u>(PLUS SERVICE FEES LISTED BELOW)</u></b>		
<b>Additional Defendant</b>	<b>\$5.00</b>	
<b>Service Fees – certified mail</b>	<b>\$10.00</b>	<b>Per defendant</b>
<b>Personal/Residential</b>	<b>\$15.00</b>	<b>Per address</b>
<b>Alias - Ordinary Mail</b>	<b>\$10.00</b>	<b>Per defendant</b>
<b>Alias - Certified mail</b>	<b>\$15.00</b>	<b>Per defendant</b>
<b>Alias - Bailiff</b>	<b>\$15.00</b>	<b>Per defendant</b>
<b>Amended Complaint</b>	<b>\$25.00</b>	<b>Small Claims/Civil</b>
<b>Counterclaim</b>	<b>\$25.00</b>	<b>If requesting service, add service fee</b>
<b>Small Claims/Civil</b>		
<b>Third Party Complaint</b>	<b>\$25.00</b>	<b>Small Claims/Civil</b>
<b>Garnishments</b>	<b>\$100.00</b>	
<b>Bank Attachments</b>	<b>\$50.00</b>	<b>Plus separate \$1.00 check for the bank</b>
<b>Debtor’s exam</b>	<b>\$25.00</b>	<b>Plus service fees</b>
<b>Jury Demand Deposit</b>	<b>\$500.00</b>	
<b>Execution/Attachment</b>	<b>\$115.00</b>	
<b>Show Cause Order/ Motion for Contempt</b>	<b>\$30.00</b>	<b>Plus service fees</b>
<b>Warrant</b>	<b>\$50.00</b>	
<b>Transfer of Judgment/ Transfer of case to Another Court or Division</b>	<b>\$50.00</b>	

<b>Satisfaction</b>	<b>\$10.00</b>	
<b>Release of CJ</b>	<b>\$10.00</b>	
<b>Certificate of Judgment</b>	<b>\$20.00</b>	
<b>Small Claims Complaint</b>	<b>\$75.00</b>	<b>Plus service fees</b>
<b>Trusteeship</b>	<b>\$50.00</b>	<b>There will be a 2% administrative fee assessed On collected monies</b>
<b>Juror Fee ½ day</b>	<b>\$15.00</b>	
<b>Juror Fee whole day</b>	<b>\$25.00</b>	
<b>Appeal</b>	<b>\$125.00</b>	<b>\$100 check to Common Pleas Court, \$25 to Municipal Court</b>
<b>Motion to Revive Motion to Vacate Motion to Set Aside</b>	<b>\$35.00</b>	<b>Plus service fees</b>
<b>Service by Publication</b>	<b>\$25.00</b>	<b>Plus publishing costs</b>
<b>Subpoena (in county)</b>	<b>\$25.00</b>	
<b>Subpoena (out of county)</b>	<b>\$35.00</b>	
<b>Copies</b>	<b>\$.25</b>	
<b>Certified</b>	<b>\$2.50</b>	
<b>Exemplified (triple seal)</b>	<b>\$10.00</b>	
<b>Writ of Restitution</b>	<b>\$50.00</b>	